



Minutes of the Clarification Meeting
Professional Video conference System - 16 - PRO104L&A-2017

Barcelona, 5 May 2017

The information session related to the Supply and delivery of a professional video conference system compatible with the European Commission system, 4 units Web Cam BCC950 or equivalent and 4 units C922 Pro Stream Webcam or equivalent tender took place on Barcelona, the 4th of May 2017 at 11:30 hours (Barcelona time) at the UfMS premises.

1 representative of one company attended the Information session (see attached list of participants).

Procurement Service opened the meeting and reminded the attendee about procedural rules.

1 question has been forwarded in writing and 2 questions have been answered at the meeting:

Here is the answer to the questions which has been forwarded in writing:

Question 1: Do you want the support of the screen in: The wall, on the floor/desk or both..?

Answer: The system must be integrated all integrated and capable to stand up on the floor. The meeting room where it will be located has plastic board walls and cannot support the weight of the system.

Here are the answers to the questions which have been raised in the meeting:

Question 1: Is the contractor is required to provide some training?

Answer: Yes, onsite training of the video conference system is required in accordance with Annex II & III of the Technical Specifications. The offered price shall include the full cost of training, training materials and manuals in accordance with Article 15 of the Special Conditions of the Contract.

Question 2: Can a better camera be offered?

Answer: Yes, the requirements specified in Annex II & III of the Technical Specifications are minimum technical requirements.

The meeting was completed at 11.48 hours.