



## CALL FOR CANDIDATURES

### Blue Economy Expert (ref: UfM/LP/2021/004)

#### 1. Subject:

The UfMS is seeking to incorporate a Blue Economy Expert at its headquarters in Barcelona. Below is the job description, detailing the responsibilities and required skills and qualifications.

Job Description			
<b>Job Title:</b>	Blue Economy	<b>Reports to:</b>	DSG Water, Environment and Blue Economy and Head of Sector Water, Environment and Blue Economy
<b>Division:</b>	Water, Environment and Blue Economy	<b>Staff category and conditions*:</b>	Contracted Staff (fixed term contract of 1 year, with limited possibility of extension according to funding as per the applicable support grant) (6 months' probation period) Salary: [43.000 – 46.955] Euros (annual gross salary)  <i>* Employment confirmation and conditions according to funding as per the applicable support grant limited to April 2023</i>
<b>SUMMARY</b>			
Under the supervision of the DSG of the Water, Environment and Blue Economy Division and of the Head of Sector in charge of Blue Economy; the Expert will assist the UfM Secretariat in consolidating and reinforcing the overall UfM Blue Economy (BE) agenda and portfolio, according to the recommendations of the UfM Blue Economy Ministerial Declaration of 2015 and future ones in preparation and of its Working Group, set up in May 2016 (UfM Working Group on Blue Economy).			
<b>PRIMARY RESPONSIBILITIES</b>			
<ul style="list-style-type: none"><li>• Daily support and monitoring of the UfM BE portfolio of activities; follow the overall regional developments on BE; contribute to provide support to the main themes and related BE emerging dossiers, provide expert inputs to BE documents and papers, ensure regular inputs on BE within the overall frame of the UfM Forum on BE;</li><li>• Assist with the preparation of background material and presentations for the UfM Working Group on BE; collect information and prepare the periodic reports on the implementation of the Ministerial Declarations (at least annual), as agreed with the UfM CoPresidency;</li><li>• Assist with the identification and promotion for UfM labelling if applicable of relevant BE Initiatives;</li><li>• Under the close supervision of the DSG and Head of Sector, and in close coordination with the Division and the UfM Administration Department, be in charge of the organizational and logistical aspects of the Blue Economy Working Group Meeting/s, as well as other related event/s;</li><li>• Assist with the animation, supervision and insertion of new content of the Mediterranean Platform on BE, its improvement and further development increase stakeholder's usage. Preparation of the web news and support to the implementation of the outreach strategy; ensure close coordination with the IT team charged of the Mediterranean Platform on BE; keep track of the indicators agreed for future reporting;</li></ul>			



- Monitor the BE projects work plans and prepare the related six monthly progress reports in coordination with the promoters;
- Carry out the preparatory aspects of procurement processes as and if needed (Event requests, ToRs...); conduct evaluations as requested;
- Attend other BE projects meetings (ex: CPRM, InterregMed, Panormed, GFCM, etc.) as requested; represent the organization at meetings and events, as and when requested.

#### **QUALIFICATION, SKILLS AND RELEVANT EXPERIENCE:**

##### **ESSENTIAL MINIMUM REQUIREMENTS**

- University Degree in Economics / Science/ Political Science / Management and Law applied to the sea, or any other relevant field of relevance to the Blue Economy where the normal period of full-time university education is four years or more;
- At least 5 years of proven experience in international/regional/subregional programme management and coordination;
- At least 3 years' experience in policy development and implementation in any field related to sustainable blue economy (<https://ufmsecretariat.org/wp-content/uploads/2021/02/Declaration-UfM-Blue-Economy-EN-1.pdf>), particularly with a cross-sectorial approach and in cross-border contexts;
- A good knowledge of the Mediterranean region and, even better, of the regional marine/maritime affairs;
- Proven knowledge and professional experience in project management; experience in working in projects funded by the European Union as well as international organizations;
- Strong analytical skills and ability to make sound judgments; critical thinking and problem solving skills; optimal planning and organizational skills; excellent computer literacy in MS office tools;
- Excellent communication, drafting and reporting skills; excellent command of English + fluency in another UfM language (preferably French), both orally and in writing.

Applicants must hold the nationality of a member state of the UfM.

##### **DESIRABLE QUALIFICATIONS**

- Proven capacity to work in a policy-driven institution operating in a multicultural geographical area, being able to recognize very diverse political, economic and social environments and to accommodate pragmatically and tactfully the activities of the institution to those different environments;
- Solid working experience in at least two – and preferably more – areas relevant to the Mediterranean blue economy/growth dossier;
- Knowledge of other UfM countries languages.



## 2. Submission of applications:

To apply, you need to complete the [application form on the website](#) and include the following information and documents:

- A **detailed curriculum vitae in English (pdf version only)** clearly elaborating educational and professional experience relevant for the position. **Please note it is mandatory to choose a file name that includes your name i.e. "name-surname-cv"**.
- A **motivation letter in English (pdf version only)** including a clear mention of the profile applied for and full postal address. **Please note it is mandatory to choose a file name that includes your name i.e. "name-surname-cover letter"**.

Please, do not send any supporting documents (i.e.: copies of ID-card, educational certificates, evidence of previous professional experience etc.) with the application at this stage.

## 3. Submission Date:

Complete applications must be submitted by **25<sup>th</sup> of June 2021 (midnight, European time, GMT+1)**.

## 4. Conditions:

Based on candidates' qualifications and experiences, the UfM Secretariat reserves the right to appoint the selected candidate at a lower grade and/or step than the ones advertised in the above call for candidatures.

### **Protection of personal data - Privacy notice**

The UfMS as the body responsible for organizing the selection process will ensure that Candidates' personal data are processed with greatest care and confidentiality. This applies in particular to the security of such data. Personal data shall be processed solely for the purpose of the selection procedure. Candidates are free to give their data on voluntary basis, although failure to respond with any further information requested will exclude the concerned candidate automatically from the recruitment procedure. Thus, Candidates give an explicit consent by submitting their candidatures for their processing, which constitutes a complimentary ground for lawfulness of data processing, notably with regard to sensitive data.

Should any Candidate have any query concerning the processing of his/her personal data, he/she shall address it to the following address: [hr@ufmsecretariat.org](mailto:hr@ufmsecretariat.org).