



SERVICE PRIOR INFORMATION NOTICE
Travel Agency - 09 - PRO165LAD-2018

1. Publication reference

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2. Procedure

Restricted

3. Programme title

ENPI

4. Financing

Financed through UfMS annual budget.

5. Contracting Authority

Secretariat of the Union for the Mediterranean (UfMS)

6. Nature of contract

Fee-based

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7. Contract description

The purpose of this procurement procedure is to conclude a Framework Service contract with an experienced Travel Agency, able to provide travel arrangement services for the business trips of the Agency.

The minimum services to be provided are: Booking, issuing and delivery of flight/rail/bus/ship tickets; booking of accommodation (hotel rooms); changing or cancelling transport and accommodation reservations; providing assistance in obtaining visas; payment of expenses (per diem), etc.

8. Indicative budget

The estimated total value for the entire duration of the multiple framework agreement: EUR 1,000,000.00 (VAT not included)

9. Intended timing of publication of the contract notice

November 2018

10. Additional information

This contract is subject to renewal: No

11. Legal basis

European Neighbourhood and Partnership instrument (Regulation (EC) N° 1638/2006 of the EP and of the Council - OJ L 310/1 of 9.11.2006)



Union pour la Méditerranée
Union for the Mediterranean
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12. Date of Dispatch of this notice:

20/02/2018

Remarks:

There must be a minimum period of 30 calendar days between the publication of this prior information notice and the publication of the corresponding contract notice.

No applications or requests for information should be sent at this stage.