



### ADMINISTRATIVE COMPLIANCE GRID

<b>Contract title :</b>	Supply of IT equipment laptops and docking stations	<b>Publication reference :</b>	30 - PRO298LAD-2020
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Tender number	Name of tenderer	Is tenderer (consortium) nationality <sup>1</sup> eligible? (Y/N)	Is documentation complete? (Y/N)	Is language as required? (Y/N)	Is tender submission form complete? (Y/N)	Is tenderer's declaration signed (by all consortium members if a consortium)? (Yes/No/ Not Applicable)	Other administrative requirements of the tender dossier? (Yes/No/Not applicable)	Overall decision? (Accept / Reject)
1								
2								
3								

<b>Chairperson's name</b>	
<b>Chairperson's signature</b>	
<b>Date</b>	

<sup>1</sup> If the tender has been submitted by a consortium, the nationalities of **all** the consortium members must be eligible