

2019 UfM WOMEN BUSINESS FORUM

Theme: Women in circular economy and in Tech and Innovation

Barcelona, 19–21 November 2019

In conjunction with Smart City World Congress Barcelona

LOGISTIC NOTE – SPONSORED PARTICIPANTS



With the financial support of



Project co-financed by the European Regional Development Fund

CONTACT FOR LOGISTICS: Alejandra Casas | Mobile: +34 691 265 672 | email: acasas@vivoevents.es

ACCOMMODATION:

Your accommodation has been booked at the Hotel Melià Barcelona Sarrià as per schedule agreed with the Logistics Coordinator. The accommodation is a double room for single use, including breakfast. Check in is after 14:00 and check out before 12:00.

Hotel Melià Barcelona Sarrià

Address: Av. de Sarrià, 50, 08029 Barcelona

Phone: +34 934 10 60 60

Website: <https://www.melia.com/en/hotels/spain/barcelona/melia-barcelona-sarria/index.htm>

VENUE:

Smart City Expo World Congress

Address: Fira Barcelona Gran Via, Av. Joan Carles I, 64 - Halls 1 & 2, 08908 L'Hospitalet de Llobregat (Barcelona). More information: <http://www.smartcityexpo.com/en/the-event/practical-information>

ACCESS TO VENUE

The organisers of the UFM Women Business Forum will provide you with the Voucher Code for the Full Congress Pass via email. You need to follow the link provided by them, paste in the code you have been given and follow the steps on the website to **download your Congress Pass**. You will also receive it via email from the website. Each Congress Pass is personal and non-transferable, please make sure you have it with you when you arrive at the venue all of the days.

Please also make sure you have a **valid ID/Passport** with you to access the venue.

TRANSFER FROM AIRPORT TO HOTEL (OR VENUE):

Upon arrival at the airport, sponsored participants are advised to take a taxi from the airport to the hotel or to the venue (if you decide to go there directly). The cost of the taxi will be reimbursed by the Logistics Coordinator, Ms. Alejandra Casas. Please contact her regarding reimbursement of the taxi.

TRANSFER FROM HOTEL (OR VENUE) TO AIRPORT:

Airport shuttles will be organized for you to go back to the airport for those participants leaving within the forum's programme (up to 22 November). Alejandra Casas will contact you individually to inform you of the time and place for pick-up.

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TRANSFER FROM HOTEL TO VENUE:

Transfers from the hotel and back will be available for sponsored participants on 19, 20 & 21 November. Please look for the UfM staff members outside the main entrance, they will guide you to the bus:

<p>19 November 2019 TO VENUE: Pick-up at hotel at 8:30 RETURN TO HOTEL: Pick-up outside the main entrance of Venue at 19:15</p>
<p>20 November 2019 TO VENUE: Pick-up at hotel at 8:30 RETURN TO HOTEL: Pick-up outside the main entrance of Venue at 19:15</p>
<p>21 November 2019 TO VENUE: Pick-up at hotel at 8:30 RETURN TO HOTEL: Pick-up outside the main entrance of Venue at 17:15</p>

DINNER:

The networking dinner is at the **Hotel Melià Barcelona Sarrià** on 20 November at 20:30. Attendance upon prior registration. Thank you!

SITE VISITS:

<p>Site Visit 1 – Eco BAULA</p> <p>Address: Parc Científic de Barcelona, Baldiri i Reixac, 10-12 Edificio Clúster – EMS 1BC13 Barcelona, Spain BUS PICK UP AT FIRA BARCELONA GRAN VIA at 16:00 on 20 November. Site Visit will start at 16:30. After the site visit, the bus will drop participants staying at the Hotel Melià Barcelona Sarrià back at their hotel. Pick-up outside of Eco BAULA premises at 18:00.</p>
<p>Site Visit 2 – Back to Eco</p> <p>Address: Carrer de Pau Claris, 91, 08010 Barcelona BUS PICK UP AT FIRA BARCELONA GRAN VIA at 14:30 on the 21 November. Site visit starts at 15:00. After the site visit, the bus will drop participants staying at the Hotel Melià Barcelona Sarrià back at their hotel. Pick-up outside of Back to Eco premises at 16:00.</p>