Answers to requests for clarifications

Open tender procedure: 16 - PRO453WEB-2023 & PRO456WEB-2023 - Implementation of the SBE Roadmap - Support the implementation of the SBE Road Map

REQUEST FOR CLARIFICATIONS No.1 (received on the 17th & 18th of August 2023)

Q1: According to Annex II (Terms of Reference of both lots), a total of 650 working days have been estimated to carry out the assignment, split per category of expert as follows:

1. 1 SBE Expert – 250 days
2. 1 SBE Project assistant – 250 days
3. Thematic experts – 75 days
4. Events assistant – 75 days

Additionally, Annex V (Budget fee) indicates a fee budget of 141.000,00 EUR, excluding incidental and verification costs. The average expert day rate therefore amounts to 216,92 EUR.

In order to reflect professional rates while respecting the overall budget for the project, may some flexibility in the total number of days allocated per expert be allowed?

How are these numbers to be interpreted? Do they refer to an expected minimum, a maximum, and are tenderers free to adapt this number in our calculations?

A1: They can be flexible. These are the ceilings/maximum number they can be less, and tenderers can distribute them in the best way that can respond to the objectives.

Q2: 2) In the document 'A2 Contract notice' it reads:

"7. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or partner of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded." Does this mean that a) a natural or legal person cannot be included in 2 different tenders focused on the same Lot, but that a legal/natural person is allowed to be included in more than one tender, as long as they are for different lots?

A2: The Two lots considered one tender; they have two different project numbers only for technical internal management aspects. The contractor can apply for one Lot or for both lots. But it is one tender.