

Answers to requests for clarifications

Open tender procedure: 16 - PRO453WEB-2023 & PRO456WEB-2023 - Implementation of the SBE Roadmap- Support the implementation of the SBE Road Map

REQUEST FOR CLARIFICATIONS No.1 (received on the 17th & 18th of August 2023)

Q1: According to Annex II (Terms of Reference of **both lots**), a total of **650 working days** have been estimated to carry out the assignment, split per category of expert as follows:

1. 1 SBE Expert – 250 days
2. 1 SBE Project assistant – 250 days
3. Thematic experts – 75 days
4. Events assistant – 75 days

Additionally, Annex V (Budget fee) indicates a **fee budget of 141.000,00 EUR**, excluding incidental and verification costs. The average expert day rate therefore amounts to 216,92 EUR.

In order to reflect professional rates while respecting the overall budget for the project, **may some flexibility in the total number of days allocated per expert be allowed?**

How are these numbers to be interpreted? Do they refer to an expected minimum, a maximum, and are tenderers free to adapt this number in our calculations?

A1: They can be flexible. These are the ceilings/ maximum number they can be less, and tenderers can distribute them in the best way that can respond to the objectives.

Q2: 2) In the document 'A2 Contract notice' it reads:

"7. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or partner of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded." Does this mean that a) a natural or legal person cannot be included in 2 different tenders focused on the same Lot, but that a legal/natural person is allowed to be included in more than one tender, as long as they are for different lots?

A2: The Two lots considered one tender; they have two different project numbers only for technical internal management aspects. The contractor can apply for one Lot or for both lots. But it is one tender.