

## Answers to requests for clarifications

### **Open tender procedure: 16 - PRO453WEB-2023 & PRO456WEB-2023 - Implementation of the SBE Roadmap- Support the implementation of the SBE Road Map**

#### **REQUEST FOR CLARIFICATIONS No.2 (received on the 10<sup>th</sup> of August 2023)**

**Q1:** Concerning the open tender procedure "Driving Sustainable Blue Economy - 16 - PRO453WEB-2023 & PRO456WEB-2023", particularly Lot 2 - PRO456WEB-2023.

Annex II (Terms of Reference), Section 7 (Reports), indicates the following:

- Interim Report 1 should contain, as annexes: "Assessment/State of the Art report; Draft RoadMap; Advanced Roadmap in EN and FR, etc."
- Interim Report 2 should contain, as annexes: "Final Roadmap EN, FR and AR, project opportunities, etc."
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Could the UfM kindly confirm whether these are the expected **contents** for Interim Reports 1 and 2 (as they seem to be more in line with the scope and objectives of Lot 1)? Additionally, would the UfM be able to confirm the **time of submission** of the reports, particularly of the Inception Report and Interim Report 4?

**A1:** The scope of the assignment can be read thoroughly on section 4.

The report shall be inspired by the attached report <https://ufmsecretariat.org/wp-content/uploads/2021/07/21.7.19-2021UfM.studydefEN-web.pdf>.

The Road map mentioned here in this LOT is related to the implementation of the report contents as the attached one and the Road map here, it means the Action plan to implement the assignment. Not the sustainable blue economy road map that is requested to be implemented by the LOT1, the SBE Road map have been just finalized by the Contractor in April 2023.

## **1. SCOPE OF THE WORK**

### **1.1 Results to be achieved by the Contractor**

Under the overall supervision of the UfM Blue Economy Division, within the available budget and with a reasonable distribution of resources, the contractor is expected to take care of:

- The elaboration and preparation in ready-to-publish format (online format; and printing format, if so agreed) of the 3rd edition of the periodic UfM publication on '*Advancing towards a sustainable blue*

*economy in the Mediterranean'* (title might change), showing the state of the art of blue economy at Med level and including an analysis on employment trends/outlook for each relevant sector.

The publication is inspired by the previous one, available at: <https://ufmsecretariat.org/wp-content/uploads/2021/07/21.7.19-2021UfM.studydefEN-web.pdf>. The ready-to-publish file with be made available in a professionally designed format, according to the UfM guidelines and visual identity, in EN, FR, AR and is expected to be around 100 pages.

- A video (and related extracts/shorter videos) on the progress of the UfM Blue Economy agenda and portfolio, including relevant blue skills careers and job as well as blue business development and sustainable investments aspects. The video/s may be of use also for the future 3rd UfM Ministerial on Sustainable Blue Economy, tentatively foreseen in 2025. An example of video is available at <https://ufmsecretariat.org/ufm-ministerial-conference-blue-economy/>.
- Prepare for the Webinar Narrative and supporting concept note and agendas including content preparation and annotations:
  - widest dissemination prior to the events, so as to ensure maximum impact and participation by Med countries and stakeholders.
  - in close collaboration with the Managing Authority, prepare the online event in terms of content – topics; speakers; agenda, list of participants, etc.
  - elaborate the report with main points and conclusions,The webinars are expected to be no longer than 2/3 hours.

## **1.2 Required outputs**

The Contractor shall present the above deliverables within the set reporting requirements illustrated in par 7, as follows:

1. The elaboration and preparation the 3rd edition of the periodic UfM publication on 'Advancing towards a sustainable blue economy in the Mediterranean'
2. A video on the progress of the UfM Blue Economy agenda and portfolio
3. Prepare for the Webinar Narrative and supporting concept note and agendas including content preparation and Annotations.

### **Mandatory deliverables:**

- The ready-to-publish format of the 3rd edition of the UfM publication on 'Advancing towards a sustainable blue economy in the Mediterranean' (title might change)

- and related factsheets

- The video (and related extracts/shorter videos) on the progress of the UfM Blue Economy agenda and portfolio

The Matrix of the reporting shall be updated as follows. Th initial was based on the assumption that we will sign on July but now it shall be corrected.

Name of report	Content	Time of submission
Inception report	Work plan and strategy (tentative for the entire contract, more specific for year 1, detailed for the first six months)	October 2023
Interim Report 1	Interim Report plus Annexes (Assessment/State of the Art report; Draft RoadMap; Advanced Roadmap in EN and FR, etc) as applicable	November 2023
Interim Report 2 + 1 <sup>st</sup> Support for Webinar as Art 3.2	Interim report plus Annexes (Final Roadmap EN, FR and AR, project opportunities, etc) as applicable	Jan 2024
Interim Report 3 + 2 <sup>nd</sup> online webinar- only support the conceptualization as Art 3.2	Interim report plus Annexes as applicable	May 2024
Interim Report 4 + 3 <sup>rd</sup> online webinar as art 3.2	Interim report plus other annexes as applicable	July 2024
Final technical assistance report, including RoadMap and funding opportunities/projects	Description of the overall support provided, plus annexes of the specific work carried out (road map, project documents submitted for funding opportunities, etc) including all material related to the deliverables produced (RoadMap in EN, FR and ARABIC); problems encountered and recommendations for follow up; a final invoice and the financial report.	No later than 15 days before the end of the assignment Shall be before October 2024