



ADMINISTRATIVE COMPLIANCE GRID

Contract title:	Microsoft365 and Adobe Acrobat licenses	Publication reference:	15 - PRO513LAD-2024
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Tender number	Name of tenderer	Is tenderer (consortium) nationality ¹ eligible? (Y/N)	Is documentation complete? (Y/N)	Is language as required? (Y/N)	Is tender submission form complete? (Y/N)	Is tenderer's declaration signed (by all consortium members if a consortium)? (Yes/No/ Not Applicable)	Declaration(s) of honour included? (Yes/No)	Other administrative requirements of the tender dossier? (Yes/No/Not applicable)	Overall decision? (Accept / Reject)

Chairperson's name	
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¹ If the tender has been submitted by a consortium, the nationalities of **all** the consortium members must be eligible



Chairperson's signature	
Date	