

Internship - Job Description

Division/Unit:	Water, Environment and Blue Economy (WEBE)	Reports to:	DSG
		Tutor name:	Alessandra Sensi, Head of Sector
Duration	6 months	Starting from:	S1 2025

SUMMARY

Within the Union for the Mediterranean - UfM, the *Water, Environment and Blue Economy (WEBE) Division* promotes regional cooperation to protect the Mediterranean region and its natural resources as well as to support its member countries in the transition towards green, blue and circular economy.

The WEBE Division ensures that the selected candidate will have the opportunity to get involved in the Division's Work Programme by assisting in the implementation of different agendas, work plans and activities during the semester of internship.

This internship offers a unique opportunity to contribute to these endeavors by assisting the division with various tasks, as summarized below.

PRIMARY RESPONSIBILITIES

- Provide support to the activities of Water, Environment, and Green & Blue Economy Division with particular attention to the preparation of internal information notes, thematic reports, etc; communication material including PPTs, web news and post for social media; and in the organization and follow-up of conferences and events, as requested.
- Gain more knowledge on policy issues related to Water, Environment, and Green & Blue Economy, reporting and/or summarizing on the main advancements/news/updates of the EuroMed region and of the 43 UfM countries, as requested.
- Be involved in the implementation (e.g., supporting events, activities), monitoring (e.g., reviewing reports and documentation), and labelling of projects related to WEBE, ensuring alignment with the Secretariat's operational plan and overall framework of action
- Attend conferences and events in Barcelona, as requested
- Support in layout/translation of documents, as appropriate.
- Any other associated task, as requested.

QUALIFICATIONS, SKILLS AND RELEVANT EXPERIENCE:

- Master's student or recent graduate in Environmental Affairs and Sustainability or related fields such as Environmental management, policy, sciences, development cooperation, business and economics, or statistics.
- Knowledge (experience-) of green/blue transition aspects can be an asset.
- Excellent computer skills and mastering office tools: Word, Excel, PowerPoint, Outlook.
- Good communication skills and ability to work in an intercultural environment. First related experience is a plus.
- Interest in international relations and Euro-Mediterranean issues and development issues are considered an asset.

MANDATORY REQUIREMENTS

- Eligibility to sign an internship agreement through their University, Academic center, Business School, or Bilaterally for Master preparation.
- Availability for a 6-month internship.
- Official accreditation, NIE (Foreigner Identity Number), and a student visa (where applicable) will be required, along with enrollment in the Spanish Social Security System, prior to the start of the internship.
- Applicants must hold the nationality of a member State of a member state of the UfM.

LANGUAGES

- Good command of English, both Verbally and in writing.
- Knowledge of French, Spanish and / or Arabic would be an asset.