



ADMINISTRATIVE COMPLIANCE GRID

Contract title:	Educational Coordinator for the 2025 UfM Med Youth Lab	Publication reference:	18 - PRO577SCA-2025
------------------------	---	-------------------------------	----------------------------

Tender number	Tenderer name	Tender submission form duly completed? (Yes/No)	Tenderer's declaration (signed by each consortium member, if appropriate)? (Yes/No)	Language as required?	Organisation & methodology exists?	Key experts (list + profiles)? (For contracts requiring key experts)	Key experts are present in only one tender as key experts? (For contracts requiring key experts)	All key experts have signed statements of exclusivity & availability? (For contracts requiring key experts)	Sub-contracting statement acceptable? (Yes/No/ Not Applicable)	Nationality of sub-contractors eligible? (Yes/No)	Key experts' profiles comply with minimum requirements Yes/No)	Overall decision ? (Accept / Reject)

Chairperson's name	
Chairperson's signature	



Date	
------	--