



### ADMINISTRATIVE COMPLIANCE GRID

<b>Contract title:</b>	<b>Trainers on Innovation for UfM Conference: “From Research to Business”</b>	<b>Publication reference:</b>	<b>21 - PRO583HER-2025</b>
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Tender number	Tenderer name	Tender submission form duly completed? (Yes/No)	Tenderer's declaration (signed by each consortium member, if appropriate)? (Yes/No)	Language as required?	Organisation & methodology exists?	Key experts (list + profiles)? (For contracts requiring key experts)	Key experts are present in only one tender as key experts? (For contracts requiring key experts)	All key experts have signed statements of exclusivity & availability? (For contracts requiring key experts)	Sub-contracting statement acceptable? (Yes/No/ Not Applicable)	Nationality of sub-contractors eligible? (Yes/No)	Key experts' profiles comply with minimum requirements Yes/No)	Overall decision ? (Accept / Reject)

<b>Chairperson's name</b>	
<b>Chairperson's signature</b>	



Date	
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