



Barcelona, April 15, 2026

ANSWERS TO QUESTIONS

Implementation of the UfM Youth Mainstreaming Plan - 21 - PRO657SCA-2026

With reference to the above-mentioned procedure, please find below the answers to the questions posed by the interested companies:

REQUEST FOR CLARIFICATIONS Nr. 1 (dated Thursday 09/04/2026 14:09)

Question 1: *After carefully reviewing the contract notice, in particular Sections 5 and 6 concerning eligibility and candidature, we would like to confirm the admissibility of a potential consortium structure. Specifically, we are considering submitting a joint tender composed of: A natural person who is a national of an EU Member State (Lithuania), and An individual of non-EU nationality who is legally resident in France and registered as an “auto-entrepreneur” (micro-entreprise) under French law. In this context, we would be grateful if you could kindly clarify the following points: 1. Is it admissible for a consortium to combine a natural person (EU national) and an individual operating under an “auto-entrepreneur” status in France, or must consortia be composed exclusively of either natural persons or legal persons? 2. Under the applicable eligibility rules, is a French “auto-entrepreneur” (micro-entreprise) considered a legal person, or treated as a natural person for the purpose of participation? 3. In the case of the non-EU national registered in France, should eligibility be assessed based on nationality, or on the country of establishment (France, as an EU Member State)?*

Answer: Based on Sections 5 and 6 of the contract notice, please find below our improved responses: 1. A consortium may combine different types of participants, including both natural persons and legal persons, provided that each member individually complies with the eligibility criteria set out in Section 5. There is no requirement for consortia to be composed exclusively of only natural persons or only legal persons; 2. An “auto-entrepreneur” is treated as a natural person for the purposes of participation in this procedure; 3. In the case of a non-EU national registered in France as an “auto-entrepreneur” (and thus considered a natural person), eligibility is linked to compliance with the nationality requirement set out in Section 5. Accordingly, the individual must be a national of a UfM partner country. Registration or residence in France alone is not sufficient to confer eligibility if this nationality requirement is not fulfilled.



REQUEST FOR CLARIFICATIONS Nr. 2 (dated Thursday 09/04/2026 14:09)

Question 2: *Staff time commitment outside training sessions. Could you please provide more information about the 15 UfM staff members who will participate in the training programme? Specifically, we would like to understand their divisional distribution, their level of familiarity with youth-related topics, and their estimated availability for the training. Beyond the training sessions themselves, to what extent could they be mobilized - ranging from a few hours to a few days - for preparatory work, inter-session activities, and contributions to the Toolkit co-creation?*

Answer: The UfM staff participating in the training (approximately 15 individuals) are expected to be, as far as possible, evenly distributed across the different UfM thematic Divisions and Units. At this stage of the procedure, no further detailed information is provided regarding their level of familiarity with youth-related topics or their availability beyond the minimum 12 hours of training indicated in the Terms of Reference. These aspects should be assessed by the contractor as part of the baseline analysis to be included in the Inception Report. Tenderers are therefore expected to base their proposals on the information available in the Terms of Reference and to foresee an appropriate methodological approach to accommodate potential variations in participants' profiles and availability.

Question 3: *Format of the technical offer. Would it be acceptable to submit a detailed Powerpoint format presentation as the primary methodological document, while also completing Annex III with a concise written summary covering all required elements?*

Answer: the PowerPoint + written summary format is accepted for the Annex III Organisation and Methodology, as far as it covers all the elements requested in the ToRs and the other Annexes are correctly submitted in the foreseen format.

Question 4: *Lessons learned from previous similar initiatives. Has the UfM previously run comparable staff capacity-building programmes? If so, what worked well and what proved challenging?*

Answer: Information on lessons learned from previous similar initiatives is not provided at this stage of the procedure. Such details may be shared with the selected contractor after contract signature, where relevant. For the purposes of preparing the tender, applicants are invited to rely exclusively on the information contained in the Terms of Reference, in particular sections 3.1 (Assumptions) and 3.2 (Risks).

Question 5: *Use of Arabic. Our team includes an Arabic-speaking expert. Could you indicate at which stages of the programme Arabic language skills would be most valuable?*

Answer: Arabic language skills are not a requirement for this assignment. The training will be conducted in English, which is the main working language of UfM staff. Therefore, the inclusion of Arabic-speaking experts does not confer any advantage in the evaluation of the tender. However, if such language skills are available within the team, they may facilitate communication or the adaptation of materials where relevant, without affecting the overall assessment of the proposal.

